The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)* | 2015 - 16 |

1. Details of the Institution

1.1 Name of the Institution | SCAD COLLEGE OF EDUCATION |

1.2 Address Line 1 | SCAD NAGAR |

Address Line 2 | CHERANMAHADEVI |

City/Town | TIRUNELVELI |

State | TAMILNADU |

Pin Code | 627414 |

Institution e-mail address | scadcoe@gmail.com |

Contact Nos. | 04634 - 261200 |

Name of the Head of the Institution: | Dr.V.Ahila Ruby Shantha Kumari |

Tel. No. with STD Code: | 04634 - 261200 |

Mobile:

9942978525

Name of the IQAC Co-ordinator:

E.Kannan

Mobile:

8122462390

IQAC e-mail address:

scadcoeiqar@gmail.com

1.3 **NAAC Track ID***(For ex. MHCOGN 18879)*

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/57/A&A/16   DATED 30.11.2011

1.5 Website address:

www.scadbed.ac.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.19	2011	29.11.2016
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

05.08.2010

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State [✔] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [✔] No [ ]

Constituent College   Yes [ ] No [✔]

Autonomous college of UGC Yes [ ] No [✔]

Regulatory Agency approved Institution   Yes [✔] No [ ]

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✔] Men [ ] Women [ ]

              Urban [ ] Rural [✔] Tribal [ ]

Financial Status   Grant-in-aid [ ] UGC 2(f) [ ] UGC 12B [ ]

          Grant-in-aid + Self Financing [ ] Totally Self-financing [✔]

1.10 Type of Faculty/Programme

    Arts [ ]   Science [ ] Commerce [ ] Law [ ] PEI (PhysEdu) [ ]

    TEI (Edu) [✔] Engineering [ ] Health Science [ ] Management [ ]

    Others (Specify)   [.]

1.11 Name of the Affiliating University *(for the Colleges)*   TAMILNADU TEACHERS EDUCATION UNIVERSITY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | --- |

University with Potential for Excellence | --- | UGC-CPE | |

DST Star Scheme | --- | |

UGC-Special Assistance Programme | --- | |

UGC-Innovative PG programmes | --- | (*Specify*) | |

UGC-COP Programmes | --- |

2. IQAC Composition and Activities

2.1 No. of Teachers | 2 |

2.2 No. of Administrative/Technical staff | 2 |

2.3 No. of students | 2 |

2.4 No. of Management representatives | 4 |

2.5 No. of Alumni | 2 |

2. 6 No. of any other stakeholder and community representatives | 1 |

2.7 No. of Employers/ Industrialists | 2 |

2.8 No. of other External Experts | 1 |

2.9 Total No. of members | 16 |

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. | 4 |lty | 5 |

Non-Teaching Staff Students [   ] Alumni [   ] Others [   ]

2.12 Has IQAC received any funding from UGC during the year?   Yes [   ]   No [✔]

       If yes, mention the amount [   ]

2.13 Seminars and Conferences (only quality related)

       (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 04 | International [   ] National | 02 | State [   ] Institution Level | 02 |

(ii) Themes

Competence Commitment and Compassion
Class room Management
Brazil Educational System
Inclusive Education

2.14 Significant Activities and contributions made by IQAC

> ➢ Conducting Academic Audit.
> ➢ Analysing the function of the College Office

2.15 Plan of Action by IQAC/Outcome

   The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Inauguration and Orientation on 08.08.2015	The students were benefitted with the speech delivered by the chief guest.
Communication Skill Development Programme on 12.08.2015 -14.08.2015	The Intensive English Training programme enhanced the students to be fluent in communication.
Guest lecture on Inclusive Education on 18.09.2015	The students were benefitted by knowing the concept of inclusion.

Guest lecture on Competence, Commitment and Compensation on 21.11.2015	The three C's play a vital role in the teachers life. It was very much useful to the students as well as the staff.
An interactive White Board Training on 29.10.2015	Our staff members are benefitted with the training by EDUCOM group.
Radio Mirchi Programme on 10-12-2015	The students feedback on the programme is they identified their Multi dimensional perspectives.
Citizenship Training Camp14.12.2015 to 18.12. 2015	The camp was very useful for the students to share their feelings as a family and how to behave in society.
Guest lecture on Inclusion and Disabilities on 03.02.2016	The students were benefitted with the identification of Disabled child and meeting their educational needs .
Guest lecture on Conversational Skills on 04.03.2016	The students inculcated the skills learned in the lecture.
Guest lecture on Reflection and the importance of using talent as a teacher on 18.03.2016	The students felt very helpful for identifying their talents

 * Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes ✔   No ☐

Management ✔   Syndicate ☐   Any other body ☐

Provide the details of the action taken

> Actions taken to improve teaching competence.
>
> More training for hand writing.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1		1	2
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	1

1.3 Feedback from stakeholders*Alumni ☑   Parents ☑   Employers ☑ Students ☑
     (On all aspects)

Mode of feedback   :   Online ☐   Manual ☑ Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes , one year progamme extended to Two Year Programme

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	15	1		

2.2 No. of permanent faculty with Ph.D.

> 2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
4	-	-	--	-	-	-	-	4	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

> 5   3

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		2	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> - ICT-facilitated teaching methods.
> - Teaching with Digital Lesson Plan
> - Tongue twister exercises and spoken English training using Digital Language Laboratory.
> - Dynamic Group activities
> - Field Trips and subject club activities

2.7 Total No. of actual teaching days during this academic year

> 203

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

1		

2.10 Average percentage of attendance of students

99%

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Theory		Practical		Total Pass %
		Distinction %	I %	Distinction %	I %	
B.Ed	84	14	97	100	-	97

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

➢ Course plan, evaluation, orientation

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	2
UGC – Faculty Improvement Programme	---
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	11
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of	Number of	Number of	Number of

	Permanent Employees	Vacant Positions	permanent positions filled during the Year	positions filled temporarily
Administrative Staff	3	--	--	--
Technical Staff	2	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> ➢ Encouraging the faculty to pursue research in the areas of social relevance.
> ➢ Encouraging the faculty to publish more Research Articles in indexed / refereed / reputed National / International Journals and Books.
> ➢ The faculty are given 12 days on duty leave facility to attend seminars or contact classes related to the research study

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings		1	

3.5 Details on Impact factor of publications:

Range ☐   Average ☐   h-index ☐   Nos. in SCOPUS ☐

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No. [ ]   Chapters in Edited Books [ ]

ii) Without ISBN No. [1]

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [ ]

INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		NAAC			

3.12 No. of faculty served as experts, chairpersons or resource persons [2]

3.13 No. of collaborations   International [ ]   National [1]   Any other [3]

3.14 No. of linkages created during this year [5]

3.15 Total budget for research for current year in lakhs:

From Funding agency [ ]   From Management of University/College [ ]

Total [ ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution   02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ☐   SRF ☐   Project Fellows ☐   Any other ☐

3.21 No. of students Participated in NSS events:

University level ☐   State level ☐

National level   International level ☐   ☐

3.22 No. of students participated in NCC events:

University level ☐   State level ☐

National level   International level ☐   ☐

3.23 No. of Awards won in NSS:

University level ☐   State level ☐

National level ☐   International level ☐

\

3.24 No of Awards won in NCC:

University level ☐ State level ☐

National level ☐ International level ☐

3.25 No. of Extension activities organized

University forum ☐ College forum ☐1

NCC ☐ NSS ☐ Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

➢ Visiting villages and planting trees
➢ Visiting villages and implementing 'clean India'

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5acre			5acre
Class rooms	8			
Laboratories	6			
Seminar Halls	1			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--			
Value of the equipment purchased during the year (Rs. in Lakhs)	--			
Others		Scanning printer	management	

4.2 Computerization of administration and library

> o   Library and administration are computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4897		173	20110	5070	
Reference Books	287					
e-Books						
Journals	18					
e-Journals						
Digital Database						
CD & Video	100					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Language lab	Browsing Centres	Library	Office	Depart-ments	Others
Existing	34	20	10		2	2	10	
Added								
Total	34	20	10		2	2	10	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Training on power point presentation

4.6 Amount spent on maintenance in lakhs :

i) ICT — 0.25

ii) Campus Infrastructure and facilities — 5

iii) Equipments —

iv) Others —

Total :

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ➢ Bridge course (Remedial) is conducted for weak students
> ➢ Language Lab and computer lab facilitate students to develop the spoken English and communication Skills.
> ➢ TET/ TRB coaching is given
> ➢ Conducting seminars

5.2 Efforts made by the institution for tracking the progression

> The IQAC, through its various interactions with the stakeholders, periodically tracks the progression of its various activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
76	8	---	---

(b) No. of students outside the state

(c) No. of international students

Men

No	%
07	8.3

Women

No	%
77	91.6

	Last Year						This Year				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
02	43	--	55	---	100	1	56	--	27	1	84

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> Coaching for TET/TRB Examination

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations

NET | -- | SET/SLET   GA | -- | CAT | -- | | -- |

IAS/IPS etc | -- | State PSC | -- | UPSC | 01 | Others | -- |

5.6 Details of student counselling and career guidance

> 1. Soft Skills & Placement training for Students
> 2. Aptitude Handling Techniques
> 3. Interview Tips
> 4. Communication skills, spoken English

No. of students benefitted | 84 |

5.7 Details of campus placement

	On campus		*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

> Moral Instruction classes are conducted separately for boys and girls

5.9 Students Activities

   5.9.1 No. of students participated in Sports, Games and other events

State/ University level | -- | National level | -- | International level | -- |

No. of students participated in cultural events

State/ University level | -- | National level | -- | International level | 01 |

   5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | -- | National level | -- | International level | -- |

Cultural: State/ University level | -- | National level | -- | International level | -- |

5.10 Scholarships and Financial Support

	Number of students	Amount

Financial support from institution

Financial support from government   57   2650500

Financial support from other sources

Number of students who received
International/ National recognitions

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students   [02]

5.13 Major grievances of students (if any) redressed:
                          Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **VISION:** to enable the students to develop into outstanding teachers to shape the destiny of future citizens.
> **Mission:** to serve in the preparation of proficient, socially responsible, caring educators who could serve excellently to the society and also prepare researchers who could find and face the problems or advancements

6.2 Does the Institution has a management Information System

> Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Our college, being an affiliated college, has to follow the curriculum given by our university.

6.3.2 Teaching and Learning

> ➢ To promote value-based, technology-oriented and inclusive education to cater to the needs of the present generation.
> ➢ To provide training that would make students aware of the latest trends in their fields.
> ➢ To produce an outstanding teachers befitting this great nation.

6.3.3 Examination and Evaluation

> Three Internal Tests are conducted and the Performance of the students is discussed with the tutors by the principal so as to ensure 'objectivity' in evaluation.

6.3.4 Research and Development

> - On duty for attending conferences to the teachers.
> - To encourage the faculty to pursue Ph.D
> - Duty leave for attending M.Phil/ Ph.D classes.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> - To install Interactive White Board on ICT lab
> - To install LCD Projectors in all the classrooms.
> - To provide Wi-fi facility on the campus.
> - To set up smart classrooms.
> - To digitise the Library.

6.3.6 Human Resource Management

> - To motivate faculty members to undergo faculty development programmes.
> - To conduct training programmes, seminars and conferences by all the departments.

6.3.7 Faculty and Staff recruitment

> Teachers are appointed as per the norms of NCTE.
> Qualification approval is obtained from the TNTEU for all the teachers.

6.3.8 Industry Interaction / Collaboration

> Collobrate with the M.S.University Department of Education DD&CE

6.3.9   Admission of Students

Students are admitted on the basis of merit and the norms of Tamil Nadu
Government

6.4 Welfare schemes for

Teaching	Regular Incentives
Non teaching	
Students	- Govt of India/ T.N scholarship for SC/ST students - Farmers scholarship - Fee concession to deserving students by the management - Minority Scholarship

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes   ✔   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	Management
Administrative	Yes	ISO	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   No

For PG Programmes   Yes   No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The Alumni Association gives its opinions for the welfare of the College when the Alumni Get-together is held.

6.12 Activities and support from the Parent – Teacher Association

- Periodical PTA meetings
- Feed back from the PTA/ Redressal of grievances
- Suggestions regarding academic/ administrative matters.

Parents give their valuable suggestions when they come to the college.

6.13 Development programmes for support staff

➢ Avail duty leave for 'on campus' programmes.

➢ Annual increments

➢ Avail ON DUTY for attending Seminars

6.14 Initiatives taken by the institution to make the campus eco-friendly

➢ Eco-friendliness in the campus is the policy of the college. Lawns and gardens are maintained with utmost care.
➢ Approach roads are lined with trees and shrubs.
➢ Use of plastic materials is prohibited in the college.
➢ Plastic free Campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Power point presentations by the students in seminars.
- Preparing Digital Lesson Plans
- Question Bank

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Some programs cannot be conducted as planned
>
> CT Camp more time recquired

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

- Teaching communication skills
- Tutorial system

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

- Eco- friendly campus.
- Poster presentation contest on environmental degradation.

7.5 Whether environmental audit was conducted? Yes ✓ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> ➤ The management is ready to spend money for the development of the institution
> ➤ Our chairman gives importance to extension activities.

8.Plans of institution for next year

- To improve teachers' efficiency by preparing self study materials
- To take steps for introducing M.Ed programme

Name _____   *Name _____*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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