

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year (for example 2013-14)

2014 - 15

I. Details of the Institution

1.1 Name of the Institution

SCAD COLLEGE OF EDUCATION

1.2 Address Line 1

SCAD NAGAR

Address Line 2

CHERANMAHADEVI

City/Town

TIRUNELVELI

State

TAMILNADU

Pin Code

627414

Institution e-mail address

scadcoe@gmail.com

Contact Nos.

04634 - 261200

Name of the Head of the Institution:

Dr.P.ANNARAJA

Tel. No. with STD Code:

04634 - 261200

Mobile:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID(For ex. MHCOGN 18879)

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.19	2011	29.11.2016
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : DD/MM/YYYY

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="---"/>		
University with Potential for Excellence	<input type="text" value="---"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text" value="---"/>		<input type="text"/>
UGC-Special Assistance Programme	<input type="text" value="---"/>		<input type="text"/>
UGC-Innovative PG programmes	<input type="text" value="---"/>	(specify)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="---"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="2"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="2"/>
2.3 No. of students	<input type="text" value="2"/>
2.4 No. of Management representatives	<input type="text" value="4"/>
2.5 No. of Alumni	<input type="text" value="2"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="1"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="2"/>
2.8 No. of other External Experts	<input type="text" value="1"/>
2.9 Total No. of members	<input type="text" value="16"/>
2.10 No. of IQAC meetings held	

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Teaching efficiency
Stress management
Evaluation
Guidance and counselling

2.14 Significant Activities and contributions made by IQAC

➤ Conducting Academic Audit.
➤ Analysing the function of the College Office

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Inauguration and Orientation on 04.08.2014	The students were benefitted with the speech delivered by the chief guest.
Communication Skill Development Programme on 07.08.2014 -12.08.2014	The programme enhanced the students to be fluent in communication.
Guest lecture on Effective teaching on 22.08.2014	The students felt very helpful for their

Guest lecture on Personality development on 25.08.2014	teaching practice. The students were benefitted by knowing their personality and develop them.
Workshop on Stress Coping Management on 04.09.2014	The workshop enabled the students to manage their stress in their day to day life.
PTA Meeting on 18.10.2014	The parents shared their changes identified on students.
Faculty Development Programme on 12.11.2014	The faculty were motivated and encouraged to do more innovatively.
Five days Citizenship Training Camp 06.01.2014-10.01.2015	The camp was very useful for the students to share their feelings as a family and how to behave in society.
Guest lecture on Emotional Intelligence on 03.02.2015	The students were benefitted with the types of intelligence and how to be emotionally stable.
Guest lecture on Leadership Training on 24.02.2014	The students are filled with a lecture how the leader should be.
Guest lecture on Self Awareness and Self Motivation on 09.03.2014	The students felt very useful to know about themselves from their own heart.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Actions are taken to improve the result.
More training given for Spoken English, Group study.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	1		1	2
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	1

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

No

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes. Computer Science

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	11	8			3

2.2 No. of permanent faculty with Ph.D. 11

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	4	-	-	--	-	-	-	-	4	-

2.4 No. of Guest and Visiting faculty and Temporary faculty 5 3

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		2	
Presented papers			
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ICT-facilitated teaching methods.
- Teaching with Digital Lesson Plan
- Tongue twister exercises and spoken English training using Digital Language Laboratory.
- Dynamic Group activities
- Field Trips and subject club activities

2.7 Total No. of actual teaching days during this academic year 203

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding,)

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

1		
---	--	--

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

99%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				Total Pass %
		Theory		Practical		
		Distinction %	I %	Distinction %	I %	
B.Ed	100	14	97	100	-	97

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- Course plan, evaluation, orientation

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	2
UGC – Faculty Improvement Programme	---
HRD programmes	
Orientation programmes	2
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	11
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category Number of Number of Number of Number of

	Permanent Employees	Vacant Positions	permanent positions filled during the Year	positions filled temporarily
Administrative Staff	3	--	--	--
Technical Staff	2	--	--	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Encouraging the faculty to pursue research in the areas of social relevance.
- Encouraging the faculty to publish more Research Articles in indexed / refereed / reputed National / International Journals and Books.
- The faculty are given 12 days on duty leave facility to attend seminars or contact classes related to the research study

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings		1	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				

Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		NAAC			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

01

10

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Visiting villages and planting trees
- Visiting villages and implementing 'clean India'

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5acre			5acre
Class rooms	8			
Laboratories	6			
Seminar Halls	1			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	--			
Value of the equipment purchased during the year (Rs. in Lakhs)	--			
Others		Scanning printer	management	

4.2 Computerization of administration and library

- Library and administration are computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4897		173	20110	5070	
Reference Books	287					
e-Books						
Journals	18					
e-Journals						
Digital Database						
CD & Video	100					
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	25	15	5			1		
Added								
Total								

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training on power point presentation

4.6 Amount spent on maintenance in lakhs :

i) ICT	25,168
ii) Campus Infrastructure and facilities	5,00,000
iii) Equipments	
iv) Others	
Total :	5,25,168

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Bridge course (Remedial) is conducted for weak students
- Language Lab and computer lab facilitate students to develop the spoken English and communication Skills.
- TET/ TRB coaching is given
- Conducting seminars
- Placement Service

5.2 Efforts made by the institution for tracking the progression

The IQAC, through its various interactions with the stakeholders, periodically tracks the progression of its various activities.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100			

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Women	No	%
	86	86		14	14

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
02	43	--	55	---	100	2	57	--	41	---	100

Demand ratio

Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for TET/TRB Examination

No. of students beneficiaries

15

5.5 No. of students qualified in these examinations

NET SET/SLET GA CAT
 IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

1. Soft Skills & Placement training for Students
2. Aptitude Handling Techniques
3. Interview Tips
4. Communication skills, spoken English

No. of students benefitted

5.7 Details of campus placement

	<i>On campus</i>	<i>Off Campus</i>	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	34	04	22

5.8 Details of gender sensitization programmes

Moral Instruction classes are conducted separately for boys and girls

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level

National level

International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	56	2604000
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION: to enable the students to develop into outstanding teachers to shape the destiny of future citizens.

Mission: to serve in the preparation of proficient, socially responsible, caring educators who could serve excellently to the society and also prepare researchers who could find and face the problems or advancements

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our college, being an affiliated college, has to follow the curriculum given by our university.

6.3.2 Teaching and Learning

- To promote value-based, technology-oriented and inclusive education to cater to the needs of the present generation.
- To provide training that would make students aware of the latest trends in their fields.
- To produce an outstanding teachers befitting this great nation.
- ICT based teaching and learning Group discussion is followed.

6.3.3 Examination and Evaluation

Three Internal Tests are conducted and the Performance of the students is discussed with the tutors by the principal so as to ensure 'objectivity' in evaluation.

6.3.4 Research and Development

- On duty for attending conferences to the teachers.
- To encourage the faculty to pursue Ph.D
- Duty leave for attending M.Phil/ Ph.D classes.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- To install LCD Projectors in all the classrooms.
- To set up smart classrooms.
- To provide Wi-fi facility on the campus.
- To digitise the Library.

6.3.6 Human Resource Management

- To motivate faculty members to undergo faculty development programmes.
- To conduct training programmes, seminars and conferences by all the departments.

6.3.7 Faculty and Staff recruitment

Teachers are appointed as per the norms of NCTE.
Qualification approval is obtained from the TNTEU for all the teachers.

6.3.8 Industry Interaction / Collaboration

Collobrate with the M.S.University Department of Education DD&CE

6.3.9 Admission of Students

Students are admitted on the basis of merit and the norms of Tamil Nadu Government

6.4 Welfare schemes for

Teaching	Regular Incentives
Non teaching	
Students	<ul style="list-style-type: none"> • Govt of India/ T.N scholarship for SC/ST students • Farmers scholarship • Fee concession to deserving students by the management • Minority Scholarship

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	Management
Administrative	Yes	ISO	Yes	Management

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

--

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

The Alumni Association gives its opinions for the welfare of the College when the Alumni Get-together is held.

6.12 Activities and support from the Parent – Teacher Association

- Periodical PTA meetings
- Feed back from the PTA/ Redressal of grievances
- Suggestions regarding academic/ administrative matters.

Parents give their valuable suggestions when they come to the college.

6.13 Development programmes for support staff

- Avail duty leave for ‘on campus’ programmes.
- Annual increments
- Avail ON DUTY for attending Seminars

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco-friendliness in the campus is the policy of the college. Lawns and gardens are maintained with utmost care.
- Approach roads are lined with trees and shrubs.
- Use of plastic materials is prohibited in the college.
- Plastic free Campus

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Power point presentations by the students in seminars.
- Preparing Digital Lesson Plans
- Question Bank

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Some program cannot be conducted due to lack of time and number of days

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Teaching communication skills
- Tutorial system

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Eco- friendly campus.
- Poster presentation contest on environmental degradation.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The management is ready to spend money for the development of the institution
- Our chairman gives importance to extension activities.

8.Plans of institution for next year

- To improve teachers' efficiency by preparing self study materials
- To take steps for introducing M.Ed programme

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
