



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		SCAD COLLEGE OF EDUCATION
Name of the head of the Institution		Dr.V.AHILA RUBY SHANTHA KUMARI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04634-260200
Mobile no.		9942978525
Registered Email		scadcoe@gmail.com
Alternate Email		scadcoeonline2021@gmail.com
Address		107A, SCAD NAGAR, KALAKAD ROAD, CHERANMAHADEVI
City/Town		TIRUNELVELI
State/UT		Tamil Nadu
Pincode		627414

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	B. GNANAMUTHUJEBARAJ
Phone no/Alternate Phone no.	08012551450
Mobile no.	9790401842
Registered Email	gmjjebaraj1990@gmail.com
Alternate Email	scadcoeonline@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="http://scadbed.ac.in/naac-aqar-report/">http://scadbed.ac.in/naac-aqar-report/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://scadbed.ac.in/academic-calendar/">http://scadbed.ac.in/academic-calendar/</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.19	2011	30-Nov-2011	29-Nov-2016

<b>6. Date of Establishment of IQAC</b>	05-Aug-2010
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**7. Internal Quality Assurance System**

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
INTERNATIONAL WORKSHOP ON SOFT SKILL DEVELOPMENT	14-Feb-2017 14	435

PROGRAMME

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Orientation Programme for students about Course and Physical Education  
Orientation Programme for faculty - NAAC Review Meetings Academic Administrative  
Audit Student Feedback on Teachers IQAC Newsletter

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Orientation programmes have to be conducted	It is planned to organize in the next academic year.
Conduct guest lecture on various psychological areas	Efforts are taken.
Celebrations of Deepavali, Easter, Ramzan and Moharam every year.	It was decided to celebrate all the festivals.

To conduct seminars and workshops to the students.	It is planned to organize in the next academic year.				
Spoken English of the students can be improved	Faculty has been instructed to strictly adhere to the policy of language of English in the classroom.				
<a href="#">View File</a>					
<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Body</td> <td>16-Aug-2016</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body	16-Aug-2016
Name of Statutory Body	Meeting Date				
Governing Body	16-Aug-2016				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				
Date of Visit	27-May-2016				
<b>16. Whether institutional data submitted to AISHE:</b>	Yes				
Year of Submission	2017				
Date of Submission	12-Jan-2017				
<b>17. Does the Institution have Management Information System ?</b>	No				

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Our institution follows Tamilnadu Teachers Education University's revised two year B.Ed curriculum for our curriculum delivery and documentation. B.Ed first year and second year syllabus of the Tamilnadu Teachers Education University to be followed in our institution both theoretically and practically. Faculty development programmes organized by the TNTEU region wise. In that program, our faculty members attended and clarified their doubts regarding revised curriculum. Orientation programmes conducted to our faculty members to update their knowledge towards their revised curriculum. Unit wise syllabus to be planned systematically based on the working days fixed by the university. Course file were prepared by the faculty members for the activation of curricular aspects both theoretically and practically. Lesson plans were prepared by the faculty member's weekly wise for better teaching learning process in the classrooms. Curricular development program conducted for both staff and students subject wise by guest lecturers. Curricular review meeting to be conducted periodically for the validation of the curricular programs.

Students are motivated to prepare and present assignments, seminars and powerpoint presentations in their pedagogical and core subjects. Pedagogical assessment was carried out by internal examinations I, II, III. Formative assessment and summative assessment carried out by the faculty members, marks where recorded properly. Students progress report to be sent to the parents for the aware of the curricular performance of their wards. Remedial teaching to be given to the average and weak student's course wise. Club activities to be conducted subject wise to enrich their curriculum aspects of our students. Work-done to be recorded by the faculty members for both core and pedagogical courses, it would be evaluated by the heads of the institution periodically. Staff meeting conducted periodically for the regulations of the curriculum meaningfully. Management review meeting also conducted with principal and faculty members for the administration, academic and result analysis.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	84
<a href="#">View File</a>		

### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Students feedback to be collected from all the students of first and second year regarding their course about the teaching faculties individually, institution, infra-structure facilities, laboratory facilities, library and head of the institution. Students feedback to be analyzed and equip the institution with all the facilities and rectified the needs of the teaching learning process of the students. Feedback to be collected from the faculty members regarding their allocation of their subject's facilities available in the institution and updation and improvement process of their profession. Feedback of the faculty members to be analyzed takes necessary steps to updation of their profession. Employer's feedback to be collected based on the admission procedures, academic performance and result analysis of the institution. Feedback to be analyzed and taken steps to fulfill the satisfaction of the employers. Alumni feedback to be collected periodically from passed out students, their suggestions to be implement. Parent's feedback to be collected from the parents regarding the institutions faculties, moral aspects, curricular, co-curricular and extra-curricular activities of their wards.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	94	74
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	74	Nil	16	Nil	Nil

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	9	1	4	4	1

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system available in our institution. Our B.Ed., students are grouped into batches. Maximum of 10-11 student teachers constitute a batch under the leadership of a professor-in-charge who discusses about their personal, educational and vocational issues. Guidance and counseling is given in their group is related with academic, carrier and vocational aspects. Informal get together out of class hours, mentor-mentee interaction / sharing of experiences have helped to motivate students. Students seek the support of their mentors, even after class hours to get academic guidance from the mentors. Our institution provides excellent mentoring services to students. Our faculty renders their assistance through special attention to the academic and personal needs of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
159	15	1:11

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
15	9	6	6	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	Second Year	II	16/06/2017	05/08/2017
BEd	First Year	I	16/06/2017	05/08/2017
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiated on Continuous Internal Evaluation in our institution by means of internal I, II III exams were conducted, evaluated and marks were recorded.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared in our institution based on the academic calendar produced from Tamilnadu Teachers Education University, Chennai. In addition, we have added day-to-day activities of our institution and days to remember in the academic year.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://scadbed.ac.in/program-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
FIRST YEAR	BEd	EDUCATION	74	62	83.78
SECOND YEAR	BEd	EDUCATION	84	84	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://scadbed.ac.in/naac-sss-results/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					
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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards



State	National	International
1		

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
<b>No Data Entered/Not Applicable !!!</b>	

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	EDUCATION	5	Nil
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
EDUCATION	3
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
<b>No Data Entered/Not Applicable !!!</b>						
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	2	Nil	Nil
Presented papers	1	1	Nil	Nil
<a href="#">View File</a>				

## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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VISIT TO ORGANIC GARDEN	SCAD COLLEGE OF EDUCATION	1	158
VISIT TO SMALL SCALE INDUSTRIES	SCAD COLLEGE OF EDUCATION	1	158
VISIT TO INNOVATIVE SCHOOL	SCAD COLLEGE OF EDUCATION	1	158
VISIT TO KULANTHAIHAL SARANALAYAM TIRUNELVELI	SCAD COLLEGE OF EDUCATION	1	158
VISIT TO DISTRICT SCIENCE CENTRE	SCAD COLLEGE OF EDUCATION	1	158
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
<b>No Data Entered/Not Applicable !!!</b>			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AWARENESS PROGRAMME	SCAD COLLEGE OF EDUCATION	DENGUE AWARENESS PROGRAMME	1	158
AWARENESS PROGRAMME	SCAD COLLEGE OF EDUCATION	YRC AWARENESS PROGRAMME	1	158
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Teaching Internship	10	M.S.University Tirunelveli	10
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Teaching Practice	29 Schools from	01/09/2016	23/12/2016	84

		Tirunelveli Thoothukudi Districts			
School Visit	Observation	Good Shepered CBSE School, Thoothukudi	27/10/2016	27/10/2016	74
School Visit	Observation	Bharat Montessori, Tenkasi	01/11/2016	01/11/2016	74
School Visit	Observation	Sarah Tucker Higher Secondary School, Palayamkottai	31/10/2016	31/10/2016	74
School Visit	Observation	FX Matriculation School, Tirunelveli	25/10/2016	25/10/2016	74
School Visit	Observation	FX CBSE School, Tirunelveli	25/10/2016	25/10/2016	74
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
St.Xaviers College of Education	05/12/2016	Enhancement of Curricular Non-Curricular activities	170
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
16	14.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing

Campus Area	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ROVAN	Fully	Nill	2012

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5361	1072200	40	12000	5401	1084200
Reference Books	Nill	Nill	100	30000	100	30000
CD & Video	100	10000	Nill	Nill	100	10000

[View File](#)

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	20	0	0	0	6	4	0	10
Added	0	0	0	0	0	0	0	0	0
Total	40	20	0	0	0	6	4	0	10

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2600000	2114000	2460000	2379145

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Laboratory Rules** - Students must present a valid ID card before entering the lab. Students should enter the laboratory only in the presence of the concerned subject teacher. Students should be punctual and be outside the laboratory five minutes prior to the commencement of the class. Students should carry their practical notebook, duster, marker pens and any other material as instructed by the teacher concerned. Glassware and equipments to be handled with care fine maybe imposed on breaking apparatus. Students are not allowed to work with the instruments without the consent of the teacher. Workplace should be cleaned properly and shown to the lab assistant before leaving the laboratory. Students must maintain silence in the laboratory at all times during class hours.

**Library Rules** - All students must make use of the library facility to enrich their academic excellence. Only enrolled students are allowed to enter the college library on the strength of a valid Identity Card , which must be produced as and when it is demanded by the library staff or college teaching staff. Complete silence must be maintained in near the library. Students should not bring any electronic instruments and any eatables inside the library. Using the cell phone in the library is strictly prohibited. All cases of the violation of rules will be reported to the Principal for suitable action . In case of any difficulty readers can approach the Librarian. Library book will be issued to the regular students for home lending only during the seven days. A fine of rupees 1 /- will be charged for every day of delay .

<http://scadbed.ac.in/college-facilities/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	Nil	Nil
Financial Support from Other Sources			
a) National	GOI Scholarship for SC and ST	115	4312500
b) International	Nil	Nil	Nil

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Orientation Programme for Physical and Health	28/07/2016	158	SCAD College of Education

Education			
Eucharistic Mass	01/08/2016	158	SCAD College of Education
Bridge Courses	19/08/2016	158	SCAD College of Education
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Null	Null	Null

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
VSR International School	45	7	Rose Mary Higher Secondary School Palayamkottai	27	6
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	5	B.Ed.	Education	St.Xaviers College, Palayamkotta	M.A., English
2017	2	B.Ed.,	Education	St.Johns College, Palayamkottai	M.Sc., Mathematics
2017	5	B.Ed.,	Education	Sarah Tucker College, Palayamkottai	M.A., English

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
<b>No Data Entered/Not Applicable !!!</b>	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Day	College Level	158
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
<b>No Data Entered/Not Applicable !!!</b>						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college students elect the students council members democratically. Students' council comprises of chairman, vice chairman, Secretary, Treasurer and one student from each optional group form the members of the council. Students' council serves as the bridge between the management and students. They conduct college day, sports day and various celebrations.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

We conduct alumni association meetings periodically. We will arrange a motivational speaker regarding career guidance and professional development.. From these meetings we get feedback and suggestions from the alumni for the development of our institutions. Interactive session will be conduct action will be taken based on the discussions and suggestions from the alumni for the development of our institution.

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administrative, academic and admission responsibilities are decentralized to the faculty members for their success of our institution. The management is kept informed about various activities of the college by the Principal. The head of the institution ensures that responsibilities are defined and communicated to the staff. The Principal, governing body, staff and the IQAC are involved in defining and framing guidelines and rules regulations pertaining to admission, examination, code of conduct-discipline, grievance, support services, finance etc. The faculty members are assigned as the coordinators of different committees under the leadership of them, the committees were performed very well.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Collaboration is done mainly with the teaching practice schools. Our staff share their expertise as chair persons in various national and international seminars.
Research and Development	Our faculty members are motivated to do their research in the field of education. Two of our faculty members doing research work in this academic year and they published research articles in different journals.
Examination and Evaluation	We have the examination committee to plan the examination for the whole year. For academic assessment, we will conduct unit tests, internal exam I, II III, revision I II and model exam for evaluation. We collect feedback from our students related to curricular aspects, teaching learning process and overall evaluation of the college activities.
Curriculum Development	Every year our institution prepare annual plan and unit plan for the benefit of the students. Training on yoga to develop physically fit teachers. Availability of suggestion box is in our institution by which we collect suggestions from our students.
Teaching and Learning	Our teaching learning process is very effective to meet the needs of the students. Course Plan prepared by the staff members. Assignment and seminars are given for the students. In the intensive teaching practice are asked to are expected to submit the



	reports/records pertaining to teaching practice, school based and community based activities at the time of practical examination.
Library, ICT and Physical Infrastructure / Instrumentation	Every year we purchase new books in our library for enriching the knowledge of our students.
Human Resource Management	Placing staff and students in various committees and distributing the various responsibilities in organizing programmes. The school headmasters are consulted regarding the period of intensive teaching from our neighboring institutions for observation schedule, demonstration and university practical examinations. The needs are planned and carried out by the team work of both teaching and students representative.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<b>No Data Entered/Not Applicable !!!</b>	

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	NAAC Review Meeting	NAAC Review Meeting	27/05/2016	27/05/2016	16	7
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
<b>No Data Entered/Not Applicable !!!</b>				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Seminars, Workshops, FDP and Residential Quarters	Nil	Support from SCAD Trust, Government Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In our institution, monthly twice the internal auditing is carried out from SCAD group.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	SCAD Group
Administrative	Yes	ISO	Yes	SCAD Group

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We arrange parent-teachers association meeting periodically. The parents discuss the growth and development of the college in relation to the education of their children.

6.5.3 – Development programmes for support staff (at least three)

Update their office knowledge.Computer training. Tally training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

We added a new three rooms in our built-up area for our infrastructure facilities. We updated our library with the purchase of new books for enhancement of the students knowledge..

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	NAAC Review Meeting	27/05/2016	27/05/2016	27/05/2016	20
2017	Soft Skill Development Programme	14/02/2017	14/02/2017	24/02/2017	175

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<b>No Data Entered/Not Applicable !!!</b>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	Nil
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2016	1	1	31/08/2016	1	Dengue Awareness Programme	Aware of mosquito diseases	170
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	07/08/2017	Rules and Regulations of our College, day-to-day activities , internal and external examination dates are published in the College Calendar and it was strictly followed by the Head of the Institution, staff members and students.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2016	15/08/2016	175
Orientation Programme	18/08/2016	18/08/2016	74
Teachers Day	08/09/2016	08/09/2016	175
Abdulkalam Birthday	15/10/2016	15/10/2016	175
Christmas Day	16/12/2016	16/12/2016	175
Pongal Day	13/01/2017	13/01/2017	175
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Planting of saplings in our campus. Motivating students to maintain de-addiction and plastic free campus. Encouraging students to conserve rain water in the campus and their houses. Advised students to reduce the usage of Thermocole for making teaching aids. Advised to add green vegetables, fruits and dont waste food.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

Special coaching in SCAD Anbu Illam. Orientation. Various committees. Academic and Administrative Audit. Community field visit.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://scadbed.ac.in/best-practices/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Special coaching in SCAD Anbu Illam. International Soft Skill Development Programme

Provide the weblink of the institution

<http://scadbed.ac.in/institutional-distinctiveness/>

### **8.Future Plans of Actions for Next Academic Year**

Introducing add on course. To initiate environmental audit for the forthcoming year. Plan to conduct national seminars in relevant areas.. Provide career guidance and job opportunities to the students. Plan to conduct all India educational tour.