



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		SCAD COLLEGE OF EDUCATION
Name of the head of the Institution		Dr.V.AHILA RUBY SHANTHA KUMARI
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04634-260200
Mobile no.		9942978525
Registered Email		scadcoe@gmail.com
Alternate Email		scadcoeonline2021@gmail.com
Address		107A, SCAD NAGAR, KALAKAD ROAD, CHERANMAHADEVI
City/Town		TIRUNELVELI
State/UT		Tamil Nadu
Pincode		627414

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	B. GNANAMUTHUJEBARAJ
Phone no/Alternate Phone no.	08012551450
Mobile no.	9790401842
Registered Email	gmjjebaraj1990@gmail.com
Alternate Email	scadcoeonline@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://scadbed.ac.in/naac-aqar-report/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://scadbed.ac.in/academic-calendar/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.19	2011	30-Nov-2011	29-Nov-2016

6. Date of Establishment of IQAC	05-Aug-2010
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
International Skill Development Programme	16-Oct-2017 5	169

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

No Files Uploaded !!!

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Orientation Programme for Student teachers International Skill Development Programme Personality Development Programme Every year academic audit conducted by Indian Standard Organization We have collected feedback from the students about the teaching learning process of our faculty members Published IQAC Newsletter for the academic year 201718

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Awareness Programme to be conducted	Efforts are taken
Personality development to be conducted	Team building, inter personal relationships, leadership qualities, professional commitment were promoted
Orientation programme to be conducted	Students became aware of teaching-

	learning and teaching profession
Community based skill development programme to be conducted	Promote beneficial relationships with the community
Various festivals-wise celebrations to be conducted	Religion-wise awareness given to the student
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	18-Aug-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2018
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Date of Submission	27-Feb-2018
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution is affiliated to Tamil Nadu Teachers Education University, Chennai. The curriculum of the institution is planned and prepared by the affiliated university. The updated curriculum is comprehensive and inclusive in addressing every requirements of the student teachers. To foster the holistic teaching and learning process, students are engaged with association activities, club activities, seminars, and soft skill programs. The students are equipped with course plan, handouts, Power point presentation and question bank and the educators maintain the same in the course file. No scope for revising the syllabus, being a non-autonomous college during the academic year

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	School Internship	74
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p><i>Every year the institution receives feedback from Student teachers, Parents, Alumni, and Head Master and Guide teachers of the Internship Teaching practice school. Students are provided with feedback forms filled with varied queries regarding their observations on entire course program, classroom ambience, laboratory facilities, library, campus utilities and also about every individual educators and staff members. Feedback to be analyzed and taken steps to fulfill the satisfaction of the employers. Alumni feedback to be collected periodically from passed out students, their suggestions to be implement. Parent's feedback to be collected from the parents regarding the institutions faculties, moral aspects, curricular, co-curricular and extra-curricular activities of their wards.</i></p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	142	96
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	96	Nil	16	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	9	1	4	4	1
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our students were divided into wards and the respective wards were under the guidance of the mentors. The mentors give counselling to the students for the problems they face in their life specially with their B.Ed course. This helps the students to find solution for their problems. The mentor hour was conducted once a week in our college.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
174	15	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
16	11	4	4	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
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No Data Entered/Not Applicable !!!

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	First Year	I	09/06/2018	22/09/2018
BEd	Second Year	II	06/06/2018	08/09/2018

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms initiated on continuous internal evaluation in our institution by means of internal exams were conducted, evaluated and marks were recorded.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic calendar prepared in our institution based on the academic calendar produced from Tamilnadu Teachers Education University, Chennai. In addition, we have added day-to-day activities of our institution and days to remember in the academic year.. Examinations also included in the calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://scadbed.ac.in/program-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Second Year	BEd	Education	73	72	99
First Year	BEd	Education	96	92	96

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://scadbed.ac.in/naac-sss-results/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Gender Equality	SCAD College of Education	25/11/2017
Art from waste	SCAD College of Education	15/12/2017
Women Empowerment	SCAD College of Education	19/01/2018
Teaching through active learning	SCAD College of Education	09/02/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	5	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	3
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the	Name of	Title of journal	Year of	Citation Index	Institutional	Number of
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Paper	Author		publication		affiliation as mentioned in the publication	citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	4	Nill	Nill
Presented papers	1	4	Nill	Nill
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Visit to Innovative Schools	SCAD College of Education	1	169
Visit to Small Scale Industries	SCAD College of Education	1	169
Visit to Special School	SCAD College of Education	1	169
Visit to Organic Garden	SCAD College of Education	1	169
Visit to Anbu Illam	SCAD College of Education	1	169
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Tree plantation	Award	SCAD Nirmaan	169
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen	Name of the activity	Number of teachers	Number of students
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	cy/collaborating agency		participated in such activities	participated in such activities
Awareness Rally Programme	SCAD College of Education	Dengue Awareness Rally Programme	1	169
Discussion on Globalization	SCAD College of Education	Globalization Awareness	1	169
Dengue Awareness	SCAD College of Education	Dengue Awareness Programme	1	169
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Teaching Internship	10	M.S.University Tirunelveli	10
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
School Visit	Observation	FX CBSE School, Tirunelveli	25/01/2018	25/01/2018	169
School Visit	Observation	St.Xaviers Matric School, Tirunelveli	29/11/2017	29/11/2017	169
School Visit	Observation	Lion Matric School, Tisayanvilai	24/11/2017	24/11/2017	169
School Visit	Observation	Sarah Tucker Girls Higher Secondary School, Palayamkottai	29/11/2017	29/11/2017	169
School Visit	Observation	Good Shepherd CBSE School, Tuticorin	24/11/2017	24/11/2017	169
Internship	Teaching Practice	31 Schools from Tirunelveli,	01/08/2017	15/12/2017	73

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
St.Xaviers College of Education, Palayamkottai	05/12/2017	Enhancement of Curricular Non-Curricular Activities	169

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6	4.5

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ROVAN	Fully	Nil	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5401	1084200	100	30000	5501	1114200
Reference Books	100	30000	10	3000	110	33000
CD &	100	10000	20	2000	120	12000

Video

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	40	20	0	0	0	6	4	1	10
Added	0	0	0	0	0	0	0	0	0
Total	40	20	0	0	0	6	4	1	10

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2500000	2054320	1000000	790000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Students are given proper orientation at the beginning of the each academic year about the policies and procedures for maintaining and utilizing physical and academic resources and facilities provided by the college which includes dress code, class room behaviors, using of available laboratories, library resources and sports equipments. Students must present a valid ID card before entering the lab. Students should enter the laboratory only in the presence of the concerned subject teacher. Students should be punctual and be outside the laboratory five minutes prior to the commencement of the class. Students should carry their practical notebook, duster, marker pens and any other material as instructed by the teacher concerned. Glassware and equipments to be handled with care fine maybe imposed on breaking apparatus. Students are not allowed to

work with the instruments without the consent of the teacher. Workplace should be cleaned properly and shown to the lab assistant before leaving the laboratory. Students must maintain silence in the laboratory at all times during class hours. All students must make use of the library facility to enrich their academic excellence. Only enrolled students are allowed to enter the college library on the strength of a valid Identity Card, which must be produced as and when it is demanded by the library staff or college teaching staff. Complete silence must be maintained in near the library. Students should not bring any electronic instruments and any eatables inside the library. Using the cell phone in the library is strictly prohibited. All cases of the violation of rules will be reported to the Principal for suitable action. In case of any difficulty readers can approach the Librarian. Library book will be issued to the regular students for home lending only during the seven days. A fine of rupees 1 /- will be charged for every day of delay.

<https://scadbed.ac.in/college-facilities/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	SCAD NIRMAN Higher Education Support	20	200000
Financial Support from Other Sources			
a) National	GOI Scholarship for SC ST	118	4425000
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personality Development	21/08/2017	185	SCAD College of Education
Orientation on Mini Teaching	07/09/2017	169	SCAD College of Education
Bridge Course	31/07/2017	169	SCAD College of Education
Orientation Programme	28/07/2017	169	SCAD College of Education

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed

2018	TET Coaching Class	74	74	1	1
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
VSR International School	34	6	FX CBSE School	28	8
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	10	B.Ed	Education	Sadak Abdullah College, Tirunelveli	M.Sc
2018	8	B.Ed	Education	St.Johns College Palayamkottai	M.A.,
2018	5	B.Ed	Education	St.Xavier's College, Palayamkottai	M.A.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports Day	College Level	169
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Javelling Throw	Nil	1	Nil	17B12811 063	Ramya.N
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college students elect the students council members democratically. Students' council comprises of chairman, vice chairman, Secretary, Treasurer and one student from each optional group form the members of the council. Students' council serves as the bridge between the management and students. They conduct college day, sports day and various celebrations.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

170

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

We conduct alumni association meetings periodically. We will arrange a motivational speaker regarding career guidance and professional development.. From these meetings we get feedback and suggestions from the alumni for the development of our institutions. Interactive session will be conduct action will be taken based on the discussions and suggestions from the alumni for the development of our institution.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The administrative, academic and admission responsibilities are decentralized to the faculty members for their success of our institution. The management is kept informed about various activities of the college by the Principal. The head of the institution ensures that responsibilities are defined and communicated to the staff. The Principal, governing body, staff and the IQAC are involved in defining and framing guidelines and rules regulations pertaining to admission, examination, code of conduct-discipline, grievance, support services, finance etc. The faculty members are assigned as the coordinators of different committees under the leadership of them, the committees were performed very well.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Our teaching learning process is very effective to meet the needs of the students. Course Plan prepared by the staff members. Assignment and seminars are given for the students. In the intensive teaching practice are asked to are expected to submit the reports/records pertaining to teaching practice, school based and community based activities at the time of practical examination.
Research and Development	The students were encouraged to take up small projects in their subjects. Our faculty members are motivated to do their research in the field of education.
Human Resource Management	The staff, students and other stake holders are encouraged in institutional planning and administration. On duty given by Management for presenting papers in the Seminar or Conference. Placing staff and students in various committees and distributing the various responsibilities in organizing programmes. Motivating the Staff members to go for outreach programmes. Distributing the academic work equally to all the staff members by preparing timetable. Encouraging all the staff members to participate in the extension activities.
Industry Interaction / Collaboration	Dengue awareness rally organized at Mukkudal in collaboration with Mukkudal Social Organization
Admission of Students	Admission was done on the basis of merit and as per the eligibility conditions prescribed by the Government of Tamilnadu for the B.Ed course. This year 96 students were admitted.
Library, ICT and Physical Infrastructure / Instrumentation	The college library is equipped with adequate number of books and journals to run the B.Ed programme. Every year, books and journals were added to update the knowledge of teachers and students.
Examination and Evaluation	Regularity in the conduct of internal and external examinations. Analysing the level of difference between

	internal and external marks in the examinations. Remedial measures to take based on their internal examination result. Special coaching to be given for the weak students .
Curriculum Development	Every year our institution prepare annual plan and unit plan for the benefit of the students. Training on yoga to develop physically fit teachers. Availability of suggestion box is in our institution by which we collect suggestions from our students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The annual plan and development of the academic year 2017-18 had been discussed and digitalised for the implementation with a scope for modifications according to the demands.
Administration	Bio-metric system for staff and students were recorded.
Finance and Accounts	Salary for the management staff through banking.
Student Admission and Support	College prospectus and application forms are available in the college website. Students' scholarship is directly deposited in their bank account.
Examination	In the case of examination, the process of internal continuous evaluation being a non-autonomous college had been done with the help of electronic devices. The e-governance was involved in communicating the schedule of internal continuous evaluation, examination committee, receiving and printing of question papers, maintenance of continuous internal evaluation marks and transferring the CIE marks to the affiliating university for further process had been done electronically.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Personality Development Programme	Nil	21/08/2017	25/08/2017	16	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Personality Development Programme	16	21/08/2017	25/08/2017	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
16	16	7	7

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Seminars, Workshops, FDP and Residential Quarters	Nil	Support from SCAD Trust, Government Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

In our institution, monthly twice the internal auditing is carried out from SCAD group.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
SCAD Trust	3000000	Teaching and Non-teaching staff salary
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	ISO	Yes	SCAD Group
Administrative	Yes	ISO	Yes	SCAD Group

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

We arrange parent-teachers association meeting periodically. The parents discuss the growth and development of the college in relation to the education of their children. Parents are appointed in important committees like Student's Welfare Committee. Parents are invited for college programmes like college day, cultural day and other celebrations.

6.5.3 – Development programmes for support staff (at least three)

Hands on experience on documentation. Training in safety measures. Training on establishing paperless office.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Addition of infrastructure for students welfare. Addition of learning resource materials in library. Up gradation of Digital Language Laboratory

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Personality Development Programme	26/07/2017	21/08/2017	25/08/2017	16

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Intramurals	07/02/2018	09/02/2018	160	10

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Bio-Gas – Total biodegradable waste food is used to produce bio-gas. Bio-gas is

utilized in the SCAD Hostel kitchen.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Braille Software/facilities	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	31/08/2017	1	Dengue Awareness	Aware of mosquito diseases	169
2017	1	1	13/10/2017	1	Social Activity	Dengue Awareness Rally	169

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	10/08/2018	Rules and Regulations of our College, day-today activities , internal and external examination dates are published in the College Calendar and it was strictly followed by the Head of the Institution, staff members and students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2017	15/08/2017	169
Teachers Day	05/09/2017	05/09/2017	169
Christmas Celebrations	16/12/2017	16/12/2017	169

Pongal Celebrations	11/01/2018	11/01/2018	169
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Medicinal and green plants have planted in the college campus. Rally programme was organized for creating awareness on dengue. We strictly banned the plastic usage in the campus. Our College provides RO water for drinking purpose for all the staff and students.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Community based skill developed programme: i) Krishi Vigyan Kendra, Thoothukudi to visit for tree plantation. ii) Visit small scale industries like mat making, cloth weaving and pot making in Veeravanallur and Puthugudi. iii) Visit District Science Centre, Tirunelveli. iv) Visit Gypsy school and Leprosy centre in pettai. 2) Social activity : i) Dengue awareness rally, ii) Eye donation awareness program 3) Special coaching classes in the special school (Anbu Illam) 4) Academic and administrative audit

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://scadbed.ac.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1) Campus interview 2) Maxine award for individual and group projects 3) Student Achievement

Provide the weblink of the institution

<https://scadbed.ac.in/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

1) To encourage students to present papers. 2) Plan to augment a greater number of books and journals and e-resources in the college library. 3) Plan to digitalize all the books and learning resources in the library. 4) Plan for organizing various student enrichment programmes focus on future teaching profession.